

**MUNICIPAL DOCKET  
MAYOR AND BOARD OF ALDERMEN MEETING  
NOVEMBER 5, 2024 BEGINNING AT 6:00 P.M.**

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<b>ALDERMEN</b>							
<b>Mayor</b>	<b>Ward 1</b>	<b>Ward 2</b>	<b>Ward 3</b>	<b>Ward 4</b>	<b>Ward 5</b>	<b>Ward 6</b>	<b>At Large</b>
Allen Latimer	Mike Guice	Tommy Bledsoe	Jackie Bostick	Dave Young	LaShonda Johnson	Robby DuPree	Danny Klein

Meeting Called To Order  
Invocation:  
Pledge of Allegiance:  
Roll Call

Mayor Allen Latimer  
Alderman Johnson  
Alderman Young

**I. Vote on Municipal Docket**

**II. Consent Agenda**

- A. Approval of minutes for October 15, 2024, Mayor and Board of Aldermen meeting.
- B. Acknowledgement and Approval of the Governor’s Proclamation of Thanksgiving Holiday Nov. 28 & 29, Christmas Holiday Dec. 24 & 25, New Year Holiday January 1, 2025.
- C. Request to promote Officer S. Cortes from P1 to P2 at the rate of \$27.43 per hour beginning pay period date November 10, 2024. NOTE: This is a regular STEP promotion.
- D. Request to declare the items as surplus property and dispose of through GovDeals.com from the Public Works Department Bulldozer MODEL # 021A-6 SERIAL # 71450, Hyster Forklift SERIAL # E002D02241C, 2004 Dodge Ram VIN # 1D7HU18DX5J541309, and 1991 Chevy 3500 VIN # 1GBJR33JIMF303408.
- E. Request to accept the River Oaks Subdivision Section C public improvements for maintenance purposes and to release Community Bank letter of credit no. 202315634.
- F. Request to accept the Ravenwood Section G public improvements for maintenance purposes and to release First Security Bank letter of credit no. 565756.
- G. Request to declare the items as surplus property and dispose of through GovDeals.com from the Parks Department red 2001 Ford F150 single cab (VIN:1FTZF1728INB96096)
- H. Request to approve Christmas lights for Latimer Lakes Park through Pine Ridge Lawns LLC in the amount of \$8,666.57 being the lowest and best bid for the project.
- I. Request to approve a new playground swing set and picnic tables for Brachton Cove East park in the amount of \$38,524 through Wilco Services being as they were the lowest and best bid for the project to be paid with hotel/motel tax proceeds, finding that said project promotes the attributes of the City and/or promotes the City’s tourism and economic development.
- J. Request to approve electrical installation for three gates, two at Latimer Lakes Park and one at the Public Works Shop Building in the amount of \$13,100 dollars from Echols Electric Company being as they were the lowest and best bid for the project.
- K. Request to approve October 23, 2024 letter agreement with Neel-Schaffer, Inc. for engineering services for providing pavement data collection using Automated Road Analyzer, condition assessment, and management analysis with reporting for the Street Management Program (for approximately 125 test miles of streets) for a fixed lump sum fee not to exceed \$93,400.00 (data

collection and condition assessment fixed lump sum fee of \$68,000.00; management analysis and reporting fixed lump sum fee of \$25,400.00).

- L. Request to approve October 22, 2024 letter agreement with Neel-Schaffer, Inc. for engineering services for Street Management Program Year 3, including project development, design, and construction engineering and inspection for two construction contracts: contract 1 fixed lump sum fee not to exceed \$165,800.00 (management of project development and types of preservation/restoration required fixed lump sum fee of \$18,500.00; design phase services fixed lump sum fee of \$81,500.00; construction phase services fixed lump sum fee of \$58,000.00; testing fixed lump sum fee of \$7,800.00); contract 2 fixed lump sum fee not to exceed \$156,800.00 (management of project development and types of preservation/restoration required fixed lump sum fee of \$16,500.00; design phase services fixed lump sum fee of \$74,500.00; construction phase services fixed lump sum fee of \$58,000.00; testing fixed lump sum fee of \$7,800.00).
- M. Approval of Municipal Compliance Questionnaire.
- N. Request approval of travel & training expenses to the MML mid-winter conference in Jackson, MS January 14-16, 2025 for Alderman Young, Alderman DuPree, Billy Cambell, and Jim Robinson.
- O. Request to award unit price contracts for Automated Meter Reading System project to Consolidated Pipe & Supply in the amount of \$1,388,864.00 (Part A – Base Bid Equipment, Software, & Training) and to Heartland Construction Group, LLC in the amount of \$305,400.00 (Part B – Base Bid Meter Installation Only), being the lowest and best bids received, with the final costs to be determined by the quantities necessary and actually used to comply with the plans and specifications of the unit price contracts; and finding that though Meter Install Group, LLC submitted a lower bid of \$221,000.00 for Part B, its bid was conditioned on the RG3 meter being chosen for Part A, which condition was not met.
- P. Request to approve the Entergy ROW agreement for the Horn Lake Animal Shelter project.
- Q. Authorize to adjust utility bill individual itemized list for October 2024 in the amount of \$710.61 and for any reductions finding the bill was unreasonably increased because of unforeseen circumstances and that the customer did not receive the benefit of the service.

### **III. Claims Docket**

### **IV. Special Guests**

- A. Proclamation – Kosten Foundation Pancreatic Cancer Awareness
- B. Kirby Carter:

### **V. Planning**

- A. Case Number 2024-169, a final plat to subdivide Parcel Number 108929000 0000107, land zoned C4, consisting of approximately 1.32 acres, into two lots, by McCarty Granberry Engineering.

### **VI. New Business**

- A. Resolution for cleaning private property.
- B. Request to approve a utility water consumption measurement conversion from CCF (hundred cubic feet) reader to a meter measuring system based on gallon and approve the new water rate payment rate table. (Note: there is no increase in water or sewer rates)

- C. Request to approve Quality Construction Inspection report and request for additional stabilizing cement required on the Animal Shelter drive and parking area in the amount of **\$22,575.00**.

- VII. Citizen Remarks**
- VIII. Mayor / Alderman Correspondence**
- IX. Department Head Correspondence**
- X. Engineer Correspondence**
- XI. City Attorney Correspondence**
- XII. Executive Session**
- XIII. Adjourn**